

ROTARY DISTRICT CONFERENCE AND ASSEMBLY TIMELINE: WESTMARK HOTEL, FAIRBANKS, MAY 16-19, 2024

Version Date: February 7, 2024

DAY	EVENT	TIME	LOCATION	PRESENTER/LEAD	NOTES (Highlighted items to be Confirmed)	ORGANIZING COMMITTEE LEAD
DAY 1, THURSDAY, MAY 16						
	DISTRICT ASSEMBLY	10:00 AM to 1:30 PM	Westmark Gold Room	DGE Brenda Shelden	Breakfast on your own. A working lunch will be provided in the conference area.	DGE Brenda
	ROTARY PLAY PARK RIBBON CUTTING CEREMONY	2:30 - 3:30 PM	Tanana Lakes Play Park	Jonal Machos, President, RC of Fairbanks	RC of Fairbanks meeting will be cancelled. Ribbon cutting to dedicate the Play Park will feature FNSB Mayor Bryce Ward with a Mayoral Proclamation, DG Mike Pollen. Bus transportation from the Westmark to the event will be at 2:00 PM and return after the event is over. RC of Fairbanks will make the arrangements for the dedication ceremony.	Alicia Childs
	RECEPTION	6:00 to 8:00 PM	Fairbanks Antique Auto Museum, Wedgwood Resort	DG Mike Pollen	This event is currently estimated for 100 attendees. "Light and Tasteful" appetizers and a no-host bar will be included. Bus transportation will be provided from the Westmark starting at 5:45PM, and return to Westmark starting at 7:45 PM. Alternate transportation by Fairbanks Antique Auto Club members?	Cindy Wright, Patty Merit (Antue Auto Club)
DAY 2, FRIDAY, MAY 17						
DISTRICT CONFERENCE THEME: "RE-ENERGIZING THE DISTRICT WITH PROJECTS"						
	Registration Table	8:00 - 10:00 AM	Westmark Gold Room Lobby	Jo Heckman		
	Breakfast Buffet	8:00 - 9:00 AM	Westmark Gold Room			
	Council of Governors' Breakfast	8:00 - 9:00 AM	Westmark Room ?			
	OPENING GENERAL SESSION 1	9:30 AM - 12:00 PM	Westmark Gold Room			
	• Welcome	9:30 AM		DG Mike	Athabaskan land acknowledgement, introduction of Master of Ceremonies Bill Wright	DG Mike
	• PDG Parade of Honor	9:40 AM		MC Bill wright	Enter in order of earliest to latest service	DG Mike & Peggy Pollen
	• Parade of Athabaskan Regalia with Drumming	10:00 AM		MC	Zone 28/32 emphasis on indigenous peoples in Rotary	Cindy Wright
	• Youth Exchange Inbound Student Flag Parade	10:30 AM		Chris & Jamie Letterman	10 Inbound YE students.	Jamie Letterman
	• Aaron Schutt, President and CEO, Doyon Corporation	10:50 AM		MC Intro		Cindy Wright & DG Mike
	• Fairbanks Mayors' Greeting: Bryce Ward, Fairbanks North Star Borough, David Pruhs, City of Fairbanks, Mike Welch, City of North Pole	11:20 AM		MC Intro	Joint Proclamation - one presenter	Cindy Wright & Althea St. Martin
	• Announcements	11:35 AM		MC		
	• Break for Lunch	11:45 AM		MC		
	Lunch Buffet	12:00 - 1:30 PM	Westmark Gold Room	MC		
	• District 5010 AG Regional Presentations	12:30 PM		DG Mike & AGs	8 minutes for each area club presentation.	DG Mike
	• Welcome address by RI President's Rep Sean Hogan	1:10 PM		MC Intro		
	Break	1:30 - 1:45 PM				
	GENERAL SESSION 2	1:45 - 3:30 PM	Westmark Gold Room		Session theme: Re-Energizing D5010 with Club and International Projects	DG Mike
	• India Coffor Dams	1:45 - 2:05 PM		Adam Hays		
	• Uganda Project: Food Security and Economic Development for Women	2:05 - 2:25 PM		Bill Peters, Michael McGavock	Include Homer YE Student Sam from Uganda	
	• Canadian Wheelchair Foundation	2:25 - 2:50 PM		Christiana Flessner		
	• Guatemala Project Presentation	2:50 - 3:10 PM		Patti Merit?		
	• Announcements	3:10 PM		MC		
	Coffee and Cookie Break	3:15 PM				
	ANNUAL D5010 BUSINESS MEETING	3:30 - 5:00 PM	Westmark Gold Room	Secretary Paul Paslay		DG Mike
	DINNER IN THE HOME	7:00 - 9:00 PM	Fairbanks Rotarian Homes	Fairbanks Area Rotarians	Include 1 - 2 YE students per home event. Sign-up list needed for hosts. Transportation by Fairbanks Rotarians	Jo Heckman
	PAST DISTRICT GOVERNOR'S DINNER	6:00 - 8:00 PM	Raven Landing	DG Mike		Peggy Pollen
DAY 3, SATURDAY, MAY 18						
DISTRICT CONFERENCE THEME: "RE-ENERGIZING THE DISTRICT - YOUTH PROGRAMS AND NEW CLUB MODELS"						
	Registration Table	8:00 - 10:00 AM	Westmark Gold Room Lobby	Jo Heckman		
	Breakfast Buffet	8:00 - 9:00 AM	Westmark Gold Room			
	D5010 eClub Annual Meeting	8:00 - 9:00 AM	Westmark Room ?			
	Break	9:00 - 9:30 AM				
	GENERAL SESSION 3	9:30 AM - 12:00 PM				DG Mike
	• Welcoming ROTARACT to the Table	9:30 - 10:15 AM		Taylor Hule, MC Intro		
	• Youth Programs in the Alaskan Legal Community	10:15 - 11:00 AM		Dan Winfree, MC Intro		
	• New Club Models	11:00 - 11:45 AM		Patrick Longano, MC Intro		
	Lunch Buffet	12:00 - 1:30 PM	Westmark Gold Room	MC	YE students join the lunch program	
	• RI President Rep Sean Hogan	12:15 PM		MC Intro		
	• AG Presentations	12:45 PM		AGs		
	• UAF Geophysical Institute and Museum Tour Intro	1:15 PM		MC Intro	Invite Dan White, Bob McCoy, Museum Rep? for this.	
	UAF Geophysical Institute and Museum Tour	2:00 - 5:00 PM	UAF		Bus transportation from Westmark to UAF and return (Premiere Tours)	
	Major Donor Reception	6:00 - 7:00 PM	Westmark Minto Room		Bus transportation from Westmark to UAF and return (Premiere Tours)	
	YE Auction at Banquet/No Host Bar	6:00 - 9:00 PM	Westmark Gold Room	MC		
	District Conference Banquet	7:00 - 11:00 PM	Westmark Gold Room			
	• Fairbanks Childrens' Choir	7:30 - 7:50 PM				Cindy Wright
	• District Awards - First Presentation	7:50 - 8:15 PM		DG Mike		
	• YE Silent Auction Close & Outcry Auction	8:15 - 8:30 PM				
	• Final Word from RI President's Rep Sean Hogan	8:30 - 8:40 PM		MC Intro		
	• Keynote Address: Mike Sfraga	8:45 - 9:15 PM		MC Intro	Chair, United States Arctic Research Commission; Chair, Polarr Institute, Woodrow Wilson Center	DG Mike
	• Entertainment by DJ Jose Martinez	9:15 - 11:00 PM		MC Intro		Cindy Wright
DAY 4, SUNDAY, MAY 19						
	Memorial Service	8:00 - 9:00 AM	Westmark Gold Room	MC		
	Breakfast Buffet	9:00 - 10:00 AM	Westmark Gold Room			
	CLOSING SESSION	9:00 - 11:00 AM				
	• Final Word, DGE, DGN, DGND	9:30 - 10:00 AM		DGE Brenda, DGN Marty & DGND Paul (Intro by DG Mike)		
	• District Awards - Second Presentation	10:00 - 10:30 AM		DG Mike		

	• Passing of the Paddle and Gavel	10:30 AM		DG Mike		
	• Closing	11:00 AM		MC		
	Debriefing and 2025/2026 Conference Planning	11:30 AM	Westmark Harper Room	DG Line, FY23 & FY25 Committee Members	No food required for this meeting.	Cindy Wright
MISCELLANEOUS:						
	COORDINATOR		LOCATION		NOTES	
	ROTARIAN TRANSPORTATION SERVICES	PDG Andre Layral				
	DINNER IN THE HOME ARRANGEMENTS	Jo Heckman				
	TABLE TOP PROJECT AND PROGRAM DISPLAY AREA	Eleanor Oydna	Westmark Lobby Area		Set up on Thursday (May 16) Open on Friday and Saturday (May 17 - 18)	
	MEMORIAL SERVICE INFORMATION	Eleanor Oydna	Westmark Gold Room		Send memorial information in advance to Eleanor	
	SARGEANT AT ARMS	Steve Heckman				
	YE ARRANGEMENTS COORDINATOR				YE student hosting in Rotarian homes; Spring Orientation arrangements, YE Auction	
	SPONSORSHIP PROMOTION	Anchorage - Denise Kipke Fairbanks - Tom Gross				